



NORTHWEST
NAZARENE UNIVERSITY

NNU DOOR TAG (NAMEPLATE) ORDER INSTRUCTIONS

All content information will appear exactly as submitted.

Door Tags are black with white letters in all caps. You can choose between 2"x10" or 2"x8".

COST: \$15.50
+ \$16 set up
\$5 set up for each additional name

Please type in content in each box for each door tag ordered. Duplicate this order form if needing additional door tags. All content information including name and/or title will appear exactly as shown. NO MORE than the 2 lines shown will be included. If you do not want the title on your door tag, do not fill in that information.

ORDER FOR DEPARTMENT/OFFICE: _____

CONTACT PERSON: _____

CONTACT EMAIL: _____

CONTACT PHONE: _____

TOTAL NUMBER OF DOOR TAGS ORDERING: _____

NAME: _____ NAME: _____

TITLE: _____ TITLE: _____

SIZE (CHECK ONE) : ☐ 2 X 10 ☐ 2 X 8

SIZE (CHECK ONE) : ☐ 2 X 10 ☐ 2 X 8

NAME: _____ NAME: _____

TITLE: _____ TITLE: _____

SIZE (CHECK ONE) : ☐ 2 X 10 ☐ 2 X 8

SIZE (CHECK ONE) : ☐ 2 X 10 ☐ 2 X 8

Complete the form, save to your computer and send via email to International Minute Press at mail@impnampa.com. Your order will be delivered to the NNU Post Office and the invoice will come to your email.

Questions? Call 208.468.0111.